

HOT WORK PERMIT

BEFORE INITIATING HOT WORK, CAN THIS JOB BE AVOIDED? IS THERE A SAFER WAY?

This Hot Work Permit is required for any temporary operation involving open flames or producing heat and/or sparks, as stated in ES&H Standard 4.3.0.

PART I

INSTRUCTIONS

1. Firesafety Officer:

A. Complete & Retain Part I

B. Issue Part 2 to person doing job.

2. Supervisor:

A. Verify Precautions at right or do not proceed with work.

B. Return Part 2 when done.

HOT WORK BEING DONE BY:

☐ EMPLOYEE _____ LIFE NO. _____

☐ CONTRACTOR _____ CO. _____

DATE _____ JOB NO. _____

LOCATION/BUILDING & FLOOR _____

NATURE OF JOB _____

NAME OF PERSON DOING FIRE WATCH _____

I verify the above location has been examined,
and permission is authorized for this work.

SIGNED: (FIRE/SAFETY OFFICER) _____

DATE:

PERMIT
EXPIRES

DATE

TIME

AM

PM

I verify that the List of Precautions is
Understood and work will proceed only if
precautions are followed:

Signed: (Supervisor) _____

NOTE EMERGENCY NOTIFICATION ON BACK
OF FORM. USE AS APPROPRIATE FOR YOUR
FACILITY.

Required Precautions Checklist (Stop Work if Precautions Are Not Present) Welder Initial EACH box complied with.

☐ Available sprinklers, hose streams and
extinguishers are in service/operable.

☐ Hot Work equipment in good repair.

Requirements within 35 ft (10m) of work

☐ Flammable liquids, dust, lint and oil deposits
removed.

☐ Explosive atmosphere in area eliminated.

☐ Floors swept clean.

☐ Combustible floors wet down, covered with damp
sand or fire-resistive sheets.

☐ Remove other combustibles where possible.
Otherwise protect with fire-resistive tarpaulins or
metal shields.

☐ All wall and floor openings covered.

☐ Fire-resistive tarpaulins suspended beneath work.

Work on walls or ceilings

☐ Construction is noncombustible and without
combustible covering or insulation.

☐ Combustibles on other side of walls moved
away.

Work on enclosed equipment

☐ Enclosed equipment cleaned of all combustibles.

☐ Containers purged of flammable liquids/vapors
and monitored for vapor buildup.

Fire watch/Hot Work area monitoring

☐ Fire watch contractor/department will supply during
and for 60 minutes after work, including any
coffee or lunch breaks.

☐ Fire watch is supplied with suitable extinguishers,
charged small hose.

☐ Fire watch is trained in use of this equipment and
in sounding alarm (telephone, alarm box, radio).

☐ Fire watch may be required for adjoining areas,
above, and below (see other precautions).

☐ Monitor Hot Work area for 4 hours after job is
completed.

Other Precautions Taken

☐ False alarm with detection systems considered.

☐ _____

WARNING!

HOT WORK IN PROGRESS

WATCH FOR FIRE!

PART 2

INSTRUCTIONS

1. Person doing Hot Work: Indicate time started and post permit at Hot Work location. After Hot Work, indicate time completed and leave permit posted for Fire Watch.
2. Fire watch: Prior to leaving area, do final inspection, sign, leave permit posted and notify Firesafety Officer.
3. Monitor: After 4 hours, do final inspection, sign and return to Firesafety Officer.

HOT WORK BEING DONE BY:

☐ EMPLOYEE _____ LIFE NO. _____

☐ CONTRACTOR _____ CO. _____

DATE _____ JOB NO. _____

LOCATION/BUILDING & FLOOR _____

NATURE OF JOB _____

NAME OF PERSON DOING FIRE WATCH _____

I verify the above location has been examined, and permission is authorized for this work.

SIGNED: (FIRE/SAFETY OFFICER) _____

DATE: _____

PERMIT EXPIRES	DATE	TIME AM PM
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I verify that the List of Precautions is Understood and work will proceed only if precautions are followed:

Signed: (Supervisor) _____

FIRE WATCH SIGNOFF

Work area and all adjacent areas to which sparks and heat might have spread were inspected during the fire watch period and were found fire safe.

Signed: _____

FINAL CHECKUP

Work area was monitored following Hot Work and found fire safe.

Signed: _____

Required Precautions Checklist

MAY BE RETAINED AS RECORD OF HOT WORK ACTIVITY

- ☐ Available sprinklers, hose streams and extinguishers are in service/operable.
- ☐ Hot Work equipment in good repair.
- Requirements within 35 ft (10m) of work**
- ☐ Flammable liquids, dust, lint and oil deposits removed.
- ☐ Explosive atmosphere in area eliminated.
- ☐ Floors swept clean.
- ☐ Combustible floors wet down, covered with damp sand or fire-resistive sheets.
- ☐ Remove other combustibles where possible. Otherwise protect with fire-resistive tarpaulins or metal shields.
- ☐ All wall and floor openings covered.
- ☐ Fire-resistive tarpaulins suspended beneath work.

Work on walls or ceilings

- ☐ Construction is noncombustible and without combustible covering or insulation.
- ☐ Combustibles on other side of walls moved away.

Work on enclosed equipment

- ☐ Enclosed equipment cleaned of all combustibles.
- ☐ Containers purged of flammable liquids/vapors and monitored for vapor buildup.

Fire watch/Hot Work area monitoring

- ☐ Fire watch contractor/department will supply during and for 60 minutes after work, including any coffee or lunch breaks.
- ☐ Fire watch is supplied with suitable extinguishers, charged small hose.
- ☐ Fire watch is trained in use of this equipment and in sounding alarm (telephone, alarm box, radio).
- ☐ Fire watch may be required for adjoining areas, above, and below (see other precautions).
- ☐ Monitor Hot Work area for 4 hours after job is completed.

Other Precautions Taken

- ☐ False alarm with detection systems considered.

☐ _____

WARNING!

**HOT WORK IN PROGRESS
WATCH FOR FIRE!**

IN CASE OF AN EMERGENCY:

DIAL 2222

OR

**PULL THE NEAREST
FIRE ALARM BOX**

WARNING!